



Minutes for Board of Directors Meeting (rev 2/12/25)

Date: February 6, 2025

Location: Columbia Room 2nd floor Dunn

ATTENDING: Ricky Stowell, Carole White, Sister Mary Ellen Holohan, Jim Mountain

ABSENT: Karen Logsdon

Meeting called to order by Ricky Stowell at 2:00.

APPROVAL OF MINUTES Carole moved, and Ricky seconded the adoption of the prior minutes for January 23. Motion carried; minutes approved.

OLD BUSINESS

Nomination Committee: Members of the committee reported that various contacts had been made. So far one new member from Greenbrae has agreed to be nominated. His name is John Rondon. It was agreed that we need to set a **February 20 deadline** for getting affirmative names for the ballot. So far it consists of Ricky Stowell, Carole White, and John Rondon. We will be prepared to take nominations from the floor.

Travis will let Karen know who will stand for Mary's Woods. Sister Higgins will let Sister Holohan know who will stand for SNJM. Ricky will contact the radio group. Carole will follow up on the conversation with Shon and try to get nominees from Cheryl and David of the Marylhurst HOA.

March 20 General Meeting and Election: We have confirmation of Nathman for our meeting space and Carole will notify Erik that she is now the contact. Iris McCaleb has sent us a template to use for the USPS mailing to residents with street delivery. Carole will send a draft to the board for email approval before sending it to Iris McCaleb by February 20. We will also promote it with an article in **Being Heard**, a flyer to be left in the commons room at Greenbrae, and lawn signs to be placed in front of the Marylhurst post office and the 2 entrances to the homes on the west side of Hwy, 43. The flyer will also be distributed to the schools and businesses in the neighborhood.

MAIL

We discarded a notice of a Glenmorrie resident who wants to add on to a deck. It is adjacent to SNJM property, but we assume SNJM also gets notices as well as us. No other member of Mary's Landing NA would be impacted by this.

NEW Business Response to LOSD: Carole will reply that while we do not have time on our general meeting agenda for them, we certainly welcome any handouts they may want us to share. She will also reconfirm with our current speakers the date and time for our meeting.

OTHER

- For the benefit of our newest board member, we reviewed the earlier work of the ad hoc committee. Last April, Patrick Cechini, Russell Boschetto, and Malcolm Miller were tasked to develop a list of supplies we would like to include in a city grant request. Patrick had a connection with Asst. Fire Marshall Dave Smith who also provided guidance on what could probably be supported. Despite lack of response to the surveys sent to schools, Greenbrae and the HOA's, the committee came up with an impressive wish list totalling \$55,730. which is being sent separate from these minutes. We hope we can select items from this list after learning the new rules for city grants.
- Also, for the benefit of incoming board members we decided to save the email from Sister Higgins. It lists several questions that would need to be addressed anytime the neighborhood association requests the use of their facilities for an event. The answers are easy but should be included in any future request for space usage. The list is pasted below these minutes.
- The federal 990 EZ IRS form, which we now need to file, has a **due date of May 15**. So, it will fall to the new Vice Chair to complete. Ricky indicated there are now additional filings to be done including with the State DOJ.
- **NEXT MEETING** The newly elected board will meet immediately after the general meeting to schedule their next meeting and deal with issues that may have arisen during the annual meeting.

ADJOURNMENT We adjourned at 2:45

Facility use Questions from SNJM:

Since the Commons is our property, we quickly raised several concerns:

- Where exactly on the Commons Property is the HOA envisioning that the hunt would be located? We need to be respectful of the non-profits who lease buildings and parking on the property and not interfere with their spaces.
- Who would be responsible for set up—including roping off the area?
- Who would be responsible for clean up—including removal of all trash?
- Will there be porta-potties? If so, who will pay for them, and be on site for set up and removal?
- Who will be responsible for liability insurance?
- Will people be parking on campus, or will they be expected to walk to the hunt? Parking is limited on weekdays.
- Security—our staff are only available, M-F from 7:30AM-3:30PM, we do not provide security at night or on weekends.