



Board of Directors Meeting
January 23, 2025, from 1:30 to 2:30
At Columbia Room Dunn

ATTENDING: Karen Logsdon, Carole White, Ricky Stowell, Sr. Mary Ellen Holohan, SNJM, and Jim Mountain

ABSENT: Ralf Brabandt is no longer eligible for membership due to a change of employment status

APPROVAL OF MINUTES: Carole White moved, and Jim Mountain seconded that the minutes of November 22 be approved. They were approved.

APPOINTMENT OF INTERIM DIRECTOR: According to our bylaws Article VI Section 1, the Board shall consist of the 3 officers and 2 to 4 members of the Association. Ralf Brabandt's term of office will end on March 20 at the next general election. Carole White moved that Jim Mountain be appointed be an interim board member filling the rest of Ralf's term. Karen Logsdon seconded it. Jim Mountain was voted in as an interim board member. Welcome Jim.

OLD BUSINESS

Nonprofit status: Ricky delivered letters to us from both the IRS and the State of Oregon recognizing our 501c (4) status. The IRS letter says we are required to file 990-EZ tax form each year. Also, donations to our association are NOT tax deductible.

The letter from Oregon Dept of Justice gives us a Registration #67772. Meanwhile, we are already listed on the Oregon Secretary of State's Corporate Division with registry number 2256609-92.

City Grants Report from Quin Brunner: Carole attended the January 18 meeting of the Lake Oswego Neighborhood Association Chairs. **Attached are two important handouts.**

Quin had a DRAFT of the proposed emergency preparedness grant procedure that still needs to go to City Council for approval. The surprising turn it took is that you no longer need to be a neighborhood association to apply. For example, Greenbrae could apply for a grant if they explained how the city funds would benefit the entire group they represent. The same for our HOA's and for Mary's Woods.

Jan Castle, the outgoing lead of the volunteer group PrepLO, handed out Elements of a neighborhood emergency plan. This document is important because the city has always relied on PrepLO to vet emergency prep applications. So, this information is important for any group wishing to apply. Currently the available funds through June 30 this year are \$30,000 with a maximum cap per grant of \$5000.

March 20 General Membership Annual Election Meeting: We reconfirmed that we shall hold the annual meeting on the 3rd Thursday of March. We also agreed to reserve Nathman and advertise it as a 6:30 to 8:00 PM meeting. The agenda will include: report on board activities to date, half-hour presentation from Quin Brunner, half-hour presentation from Chris Durkee on the South Shore Fire Station study and likely bond measure which will be going to all city voters. The last part of the meeting will be the election of officers and board members for the 2025-2026 year.

Brunner and Durkee already accepted invitations from Carole who was at the NALOCC meeting on January 18. We will need a nominating committee to develop the election slate. (See New Business.)

Easter Egg Hunt: We decided this was an idea that is too early on our association agenda. The leadership of SNJM had reasonable questions about respectful and prudent use of their property. The leadership of the HOA has not responded to recent inquiries about how serious they are. Also, attempts to arrange events between Greenbrae and Mary's Woods have met with mixed success. Several board members itemized just how complicated the logistics of an Easter Egg hunt are. So, it was agreed that it is a no go for this year.

Webpage Status: As reported last month, it is functional but not as inviting as it could be. Carole did update the home page with the latest news about our limited activities. (Note: Secretary should probably put the updated NA map from the city on our webpage.)

MAIL

City Mail: The Secretary reported on various meeting notices from the planning commission, land use board, historic resources board, and the South Shore fire station study. Most importantly, we received our countersigned bylaws, an updated city map of our neighborhood, and an updated USPS mailing roster that looks much better than the one used last year.

PrepLO Mail: Most of this mail had to do with the Be 2 Week Ready class Carole is leading, and the reorganization of PrepLO in the wake of Jan's resignation.

Fed and State: As noted above we received final acknowledgement of our 503 c (4) status from both the IRS and the State DOJ.

NEW BUSINESS

Nomination Committee: Under Article V Section 2 the Vice Chair is chair of the nominating committee which this year will be all of the current board with Ricky as the Chair.

We developed this chart to identify what positions need to be filled and who will make contact.

<u>Position</u>	<u>candidate</u>	<u>recruit from</u>	<u>recruiter</u>
Chair	Ricky Stowell	na	na
Vice Chair	_____	MW radio group	Ricky

Secretary	Carole White	na	na
Board 1	_____	SNJM	Sr. Mary Ellen
Board 2	_____	MW staff	Karen L.
Board 3	_____	Greenbrae	Karen L
Board 4	_____	HOA	Carole

NEXT MEETING

Next meeting is scheduled for February 6, 2025, at 2:00 PM in the Columbia room of Dunn.

ADJOURNMENT

We adjourned at 3:30.