



Minutes of Board of Directors Meeting

Date April 29, 2025, 2PM

Location Mary's Woods campus Cascadia A in the Dunn Building

ATTENDING: Ricky Stowell chair, Sr. Mary Ellen Holohan SNJM vice chair, Carole White secretary, John Rondon, Joscelyn Cook, Charles Slightham

The meeting was called to order at 2:05 PM by chair Ricky Stowell

APPROVAL OF MINUTES Carole moved, and Sr. Mary Ellen seconded the approval of the minutes of February 6. Motion carried.

OLD BUSINESS

Ricky has filed the IRS non-profit form **990EZ** due in May. Since we have no bank account, she reported no money going in or out. However, to keep her personal email separate from Mary's Landing email, she set up a new Gmail account. Carole has done the same. Under new business we will discuss ways to coordinate the official mail of the organization.

What are the next steps toward our primary mission of **emergency preparedness** for the community? Under new city guidelines, it is no longer necessary for a neighborhood association to be the sole grant writer. Based on the work done by our ad hoc committee in 2024, we determined our neighborhood would be a good candidate for each segment to put in their own grant request.

Joscelyn indicated that Mary's Woods already has many of the major items on our wish list and that it would be simpler to budget the lower cost items than to write a grant. Jon agreed that Greenbrae is not as far along as Mary's Woods in their preparation and would be a good candidate to benefit from the available grant. For our next meeting, Carole will have a draft of a letter for Greenbrae, the 2 schools and the 2 homeowners' associations in our membership base. It will contain the city's grant guidelines for July 2025 through June 2026 and encourage them to proceed with their own emergency preparedness plan while letting us know if they are going to request a grant.

We also had a sidebar conversation about handling sanitation waste if we had during an extended period without city services. This is a topic that could come up in grant request proposals. Joscelyn pointed out the safest way is to encourage people to use the double bag system, and when it is full, store it at a designated place until proper disposal is possible. Sr. Mary Ellen pointed out that there is a wide grassy space on the north side of the SNJM property behind the hedge of Mary's Woods north parking lot. A possible role for the NA in this area is simply to promote the "Be 2 Weeks Ready" training on the issue of sanitation through more classes and through our website.

Our **website** needs more work, but Carole has hit a wall. It was agreed that she should develop a proposal for the type of help needed to submit to the city for the administrative grant available. She will have the proposal at our next meeting.

Carole reported that the minutes of the General Meeting and the new roster of board members have been filed with the City.

CITY MAIL

We received the usual notices of planning commission and land use meetings. Most notable was a recent request by SNJM to tear down Davignon Hall and increase the parking on the east side of their property. The initial April 25 deadline to file a response has passed. Sr. Mary Ellen indicated it is best for the sisters to decide when and what type of information campaign they want to have. Jon indicated that the residents of Greenbrae will be interested. Sr. Mary Ellen will let Sr Carol Higgins know that we are available to help if needed.

OTHER MAIL

Other mail received since our last meeting included: invitations to other NA meetings, misdirected requests rerouted to the Marylhurst HOA, B2WR inquiries, Lake Run announcement (posted to our webpage), and radio operator training offerings from LOFD.

NEW BUSINESS

On April 11 John and Carole met with two administrators **at Greenbrae**. We advised them of a concern expressed by board members of Marylhurst HOA after the general meeting. It had to do with the spray-painting incident last February. That required no further action. We also explained the “Be 2 Weeks Ready” program and they encouraged us to explore offering the class again maybe in the fall. Before finding out about the availability of renting space at The Commons, Carole is to explore what interest there may be with the Marylhurst HOA. They have their annual meeting on May 15.

Our current domain name is “Maryslandingna.com”. It comes up for renewal in December of 2025. A proposal will be made at our next meeting about using a city grant to register for a new domain name “Maryslandingna.org” before December and using the email service attached with the new domain name to provide all board members with access to our email.

At 3:07 Ricky moved, and Sr. Mary Ellen seconded a motion for adjournment. Approved.

NEXT MEETING 2:00- 3:30 July 17, 2025, in Willamette Room in Dagostinos at Mary’s Woods